

**DETROIT LIBRARY COMMISSION PROCEEDINGS  
REGULAR MEETING  
JUNE 16, 2026**

The meeting was held at the Wilder Branch Library. The meeting was also available via Zoom.

President Hicks called the Regular Meeting of the Detroit Library Commission to order at 6:02 p.m.

**Roll call attendance:**

- |                   |         |
|-------------------|---------|
| ➤ Bounds          | Present |
| ➤ Frierson-Haynes | Present |
| ➤ Williams        | Present |
| ➤ President Hicks | Present |

Commissioner Adams joined at 6:10 p.m.

Commissioner Milton joined at 6:12 p.m.

Excused: Commissioner McClendon

Administrative Staff: Mondowney, Brown, Bruni, Dale, Norfolk, Peele, Powell, Simon, Simmons

Also Present: India Davis, Deborah Dorsey, Debra's New Phone, Detroit Notetaker, Erin Dwyer, Ethel Franklin, Laura Johnson, Olga Johnson, Enriqueta Kozakowski, Joyce Krom, Torria Love, Tina Manley, Sarah Mills, Michelle Moore, Carolyn Mosley, Ella Nitkin, Gwendolyn Peoples, Yvette Rice, James Scott Jr., Claude Silveria, Cully Sommers, Brian Vance, Mattie Wiggins, Jackie Williams

**APPROVAL OF THE DETROIT LIBRARY COMMISSION MEETING AGENDA**

**COMMISSION ACTION**

Commissioner Williams moved approval of the agenda. Commissioner Bounds supported.

Minutes were approved at the September 15, 2026 Commission Meeting

**Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The agenda was approved as presented.

**APPROVAL OF THE REGULAR MEETING MINUTES OF MAY 19, 2026****COMMISSION ACTION**

Commissioner Frierson-Haynes moved approval of the meeting minutes.  
Commissioner Williams supported.

**DISCUSSION**

Commissioner Bounds said that there were two corrections to the minutes:

- Add the discussion from the approval of the elevator maintenance and repair services contract about which elevators at Main Library were covered.
- Add the discussion from the approval of the early literacy workstations contract about which libraries the bilingual workstations would be placed at.

**Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The minutes were approved with corrections.

**NOTED.**

The corrections were made to the minutes and they were posted on DPL's website.

Minutes were approved at the September 15, 2026 Commission Meeting

### **PUBLIC COMMENTS**

**Gwendolyn Peoples** – *Jefferson/Chalmers Community* – Expressed her concerns about the Monteith Library and will it reopen this year. She also asked if she could visit the Monteith Library to report to the community the progress of the renovations.

**Olga Johnson** – Expressed her concerns about Hoopla changing the access to screen prints. She also expressed gratitude for all the amenities at the Wilder Library, especially the community garden.

**Ella Nitkin** – *Conant/Davison Community* – Expressed her concerns about the Knapp Library being closed for several months and there are no other libraries in the area that she could walk to. She wanted an update on when Knapp Library would be reopening.

President Hicks said that an update would be provided at some point. If the question was not answered at tonight's meeting, then someone will get back to you with a response.

**Erin Dwyer** – Expressed her gratitude to the Commission for holding an evening meeting.

### **REPORT OF THE EXECUTIVE DIRECTOR**

Ms. Deborah Dorsey, Executive Assistant, read the Executive Director's report of behalf of Mrs. Mondowney.

#### **DPL and DPSCD Expand Digital Book Access for Students**

The Detroit Public Library is partnering with the Detroit Public Schools Community District to make it easier for students to discover and borrow free eBooks and audiobooks from both the school district and DPL through a single, easy-to-use digital platform. With this collaboration, DPSCD students will be able to access age-appropriate titles from both collections using their existing school credentials, helping to support literacy and learning beyond the classroom while connecting more students with the library's free digital resources. The partnership uses the Sora student reading platform by OverDrive. Staff from DPL and DPSCD are working collaboratively to coordinate the program rollout and support promotion to students and their families.

### **Detroit's Ombudsman Satellite Centers at DPL**

During the days leading up to the Detroit Grand Prix (May 29-31, 2026), the many street closures and traffic re-routings made it difficult for the public to access the downtown office of the Detroit Ombudsman's Office. Several DPL locations, the Duffield, Redford, Sherwood Forest, Franklin branches and Main Library, served as temporary satellite centers for the Ombudsman's Office during this period.

### **Detroit Stories, Detroit Voices**

The Author Series Committee usually takes a break during the summer but could not miss an opportunity to partner with the Wayne State University Press to celebrate two of their latest publications. DPL will host Desiree Cooper, editor of *Black Summers: Growing Up in the Urban Outdoors*, at 6 p.m., on Wednesday, June 17, 2026, at Main Library. Also, at Main Library, on Wednesday, June 24, at 6 p.m., the Committee will welcome Joe Robinson and Lance Woods, co-authors of *We Run 313: The Pulse of Detroit's Run Club*.

### **America250**

- The Burton Historical Collection is presenting a Main Library exhibit featuring items from its Collection that are related to the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence. The display cases include items from the years 1776 – 1865.
- In May 1972, Detroit artist LeRoy Foster, unveiled his mural honoring Frederick Douglass at the Frederick Douglass Branch for Specialized Services. At noon, on Monday, June 22, 2026, Lina Stephens, Director of Collections and Archives at the Wright Museum, will lead a conversation about Mr. Foster, his Douglass mural, and his artistic career.
- On July 1, at 4 p.m., at the Wilder Branch, Dr. Erin Dwyer, will discuss "Slavery, Abolition, and the Legacy of Revolution." Dr. Dwyer is a professor of history at Oakland University, specializing in 19<sup>th</sup> century American history.
- On Wednesday, July 15, at 5 p.m., the Lincoln Branch will host historian and author Maurice Imhoff for a conversation about his book, *The 1<sup>st</sup> Michigan Colored Regiment*.
- Also Wednesday, July 15, at 6 p.m., Main Library will host "America250: Detroit in 1776," a talk by Bill Pringle, curator of collections at the Detroit Historical Society.
- Additional America250 programs can be found at [detroitpubliclibrary.org](http://detroitpubliclibrary.org).

**The Stories of Us Exhibit**

The Stories of Us is a national public art and civic storytelling nonprofit designed to share lived experiences from communities across the country and to ensure those stories become part of the nation's evolving civic narrative. As part of America250, Main Library is one of three local sites for "The Stories of Us Talking Drum" exhibition. Located at the corner of Woodward and Kirby, the Main Library exhibit includes ten sculptures, several of which are designed by local artists. There is a storytelling platform connected to the exhibit which encourages the public to preserve family stories in Spanish and English. The exhibit will be on display until July 28, 2026.

**Healthy Food/Healthy Kids Summer Lunch Program**

DPL is partnering with Forgotten Harvest to provide lunches at library locations throughout the summer. Lunches will be available at the Chandler Park, Chaney, Chase, Duffield, Edison, Franklin, Hubbard, Jefferson, Lincoln, and Redford branches, and at Children's Library at Main. Please visit the Library's website, [detroitpubliclibrary.org](http://detroitpubliclibrary.org) for each branch's location and telephone number, or call TIP at 313-481-1400.

**Mobile Library in Monteith Branch Neighborhood**

The Mobile Library has added a stop at the POST, a gift store and coffee shop, located at 14500 Kercheval, one block north of the Monteith Branch. The Mobile Library will be there most Wednesdays, from 1-2:30 p.m. Details about all Mobile Library summer visits throughout the city are available at [detroitpubliclibrary.org](http://detroitpubliclibrary.org).

**DPL Foundation**

On June 4, 2026, the Library received a donation of \$945 from the DPL Foundation: \$45 was designated for the Chase Branch and \$900 was designated for the Burton Historical Collection.

**Wayne County**

On May 22, 2026, DPL received a payment of \$63,796.76 from Wayne County for delinquent property taxes.

**DISCUSSION/COMMENTS**

Commissioner Frierson-Haynes said this was good for the community and asked if DPL will continue to serve as temporary satellite centers for the Ombudsman's Office?

Mrs. Mondowney replied yes.

Minutes were approved at the September 15, 2026 Commission Meeting

Commissioner Williams said that she was excited to see the Detroit Public Library partnering with the Detroit Public Schools Community District using the Sora student reading platform to make it easier for students to have access to free eBooks and audiobooks.

### **COMMITTEE ON ADMINISTRATION**

#### **Approval of the 2026 – 2027 Calendar of Library Closings and Schedule Changes**

The calendar has been reviewed by Library Administration and begins at the start of the fiscal year, July 1, 2026 and concludes on June 30, 2027.

#### **CALENDAR OF LIBRARY CLOSINGS AND SCHEDULE CHANGES 2026 – 2027**

|                                         |                                                                                                                                    |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| July 3, 2026 (Friday)                   | Independence Day designated holiday for branches and support agencies (Main Library open per regular schedule)                     |
| July 4, 2026 (Saturday)                 | Independence Day holiday (all locations closed) (holiday for Main Library; branches per regular schedule)                          |
|                                         |                                                                                                                                    |
| September 7, 2026 (Monday)              | Labor Day holiday (all locations closed)                                                                                           |
|                                         |                                                                                                                                    |
| September 11-12, 2026 (Friday-Saturday) | Branch Fall schedule begins (branches closed Fridays, open Saturdays)                                                              |
|                                         |                                                                                                                                    |
| October 4, 2026 (Sunday)                | Sunday schedule begins at Main Library                                                                                             |
|                                         |                                                                                                                                    |
| October 7, 2026 (Wednesday)             | Staff Development Day (all locations closed)                                                                                       |
|                                         |                                                                                                                                    |
| November 11, 2026 (Wednesday)           | Veterans Day holiday (all locations closed)                                                                                        |
|                                         |                                                                                                                                    |
| November 25, 2026 (Wednesday)           | All Public Service agencies open 10am – 6pm                                                                                        |
| November 26, 2026 (Thursday)            | Thanksgiving Day holiday (all locations closed)                                                                                    |
| November 27, 2026 (Friday)              | Day After Thanksgiving holiday (all locations closed) (holiday for Main Library & support agencies; branches per regular schedule) |
| November 28, 2026 (Saturday)            | Day after Thanksgiving designated holiday for branches (Main Library open per regular schedule)                                    |
|                                         |                                                                                                                                    |
| December 24, 2026 (Thursday)            | Christmas Eve holiday (all locations closed)                                                                                       |
| December 25, 2026 (Friday)              | Christmas Day holiday (all locations closed) (holiday for Main Library and support agencies; branches per regular schedule)        |
| December 26, 2026 (Saturday)            | Christmas Day designated holiday for branches (Main Library open per regular schedule)                                             |
|                                         |                                                                                                                                    |
| December 27, 2026 (Sunday)              | Main Library closed                                                                                                                |
|                                         |                                                                                                                                    |
| December 31, 2026 (Thursday)            | New Year's Eve holiday (all locations closed)                                                                                      |

Minutes were approved at the September 15, 2026 Commission Meeting

|                                   |                                                                                                                              |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| January 1, 2027 (Friday)          | New Year's Day holiday (all locations closed) (holiday for Main Library and support agencies; branches per regular schedule) |
| January 2, 2027 (Saturday)        | New Year's designated holiday for branches (Main Library open per regular schedule)                                          |
|                                   |                                                                                                                              |
| January 18, 2027 (Monday)         | Martin Luther King Jr. Day holiday (all locations closed)                                                                    |
|                                   |                                                                                                                              |
| February 15, 2027 (Monday)        | Presidents' Day holiday (all locations closed)                                                                               |
|                                   |                                                                                                                              |
| March 26, 2027 (Friday)           | Good Friday holiday (all locations closed) (holiday for Main Library and support agencies; branches per regular schedule)    |
| March 27, 2027 (Saturday)         | Good Friday designated holiday for branches (Main Library open per regular schedule)                                         |
|                                   |                                                                                                                              |
| March 28, 2027 (Sunday)           | Main Library closed                                                                                                          |
|                                   |                                                                                                                              |
| May 16, 2027 (Sunday)             | Last Sunday of season for Main Library                                                                                       |
|                                   |                                                                                                                              |
| May 29-30, 2027 (Friday-Saturday) | Branch Summer schedule begins (branches open Fridays, closed Saturdays)                                                      |
| May 31, 2027 (Monday)             | Memorial Day holiday (all locations closed)                                                                                  |
|                                   |                                                                                                                              |
| June 18, 2027 (Friday)            | Juneteenth designated holiday for branches and support agencies (Main Library open per regular schedule)                     |
| June 19, 2027 (Saturday)          | Juneteenth holiday (all locations closed) (holiday for Main Library; branches per regular schedule)                          |

Therefore, the Human Resources Department is requesting approval of the 2026/2027 Calendar of Library Closings and Scheduled Changes.

### **COMMISSION ACTION**

Commissioner Frierson-Haynes moved approval of the 2026/2027 Calendar of Library Closings and Scheduled Changes. Commissioner Milton supported.

### **Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Adams           | Yes |
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Milton          | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The motion passed unanimously.

Minutes were approved at the September 15, 2026 Commission Meeting

**Approval of the Routine Human Resources Report**

The Human Resources Department Report provides information regarding personnel actions from May 1, 2026, through May 31, 2026. The administration has approved these actions.

**APPOINTMENTS (2)**

| Employee Name      | Title                          | Hire Date    |
|--------------------|--------------------------------|--------------|
| Williams, Octavia  | Library Security Officer       | May 25, 2026 |
| Cunningham, Hannah | Library Customer Support (CSR) | May 25, 2026 |

**SEPARATIONS (2)**

| Employee Name  | Title                          | Last Day Worked |
|----------------|--------------------------------|-----------------|
| Mechler, Anita | Librarian 3                    | May 13, 2026    |
| Mast, Jill     | Library Customer Support (CSR) | May 8, 2026     |

**POTENTIAL RETIREMENTS (4) Pending COD Approval**

| Employee Name       | Title                      | Anticipated Date  |
|---------------------|----------------------------|-------------------|
| Reczek, Carla       | Librarian 3                | September 5, 2026 |
| Taylor, Susan       | Library Department Manager | June 30, 2026     |
| Klein, Christopher  | Library Customer Support   | June 22, 2026     |
| Rankin-Grams, Kathi | Librarian 3                | June 19, 2026     |

**RETIREMENTS (2)**

|                 |                             |              |
|-----------------|-----------------------------|--------------|
| Griffin, Alexis | Library Supervising Manager | May 15, 2026 |
| Garcia, Maria   | Library Department Manager  | May 14, 2026 |

**SICK LEAVE PAYOUTS/RETIREMENTS (1)**

|               |             |             |
|---------------|-------------|-------------|
| Brooks, Stacy | Librarian 3 | May 1, 2026 |
|---------------|-------------|-------------|

**POSITIONS**

|                                        | May 2026 | May 2025 |
|----------------------------------------|----------|----------|
| Vacant Positions actively being filled | 19.5     | 21       |
| Filled Budgeted Positions              | 245.5    | 258      |
| Not Actively Being Recruited           | 60       | 46       |
| Total Budgeted Positions               | 325      | 325      |

Minutes were approved at the September 15, 2026 Commission Meeting

| POSITION                          | FY26<br>POSITIONS | FILLED<br>POSITIONS | VACANT<br>POSITIONS |
|-----------------------------------|-------------------|---------------------|---------------------|
| Director's Office                 | 6                 | 5                   | 1                   |
| FBO                               | 10                | 9                   | 1                   |
| Human Resources                   | 7                 | 7                   | 0                   |
| Facilities/Shipping               | 23                | 20                  | 3                   |
| Information Systems               | 8                 | 8                   | 0                   |
| Marketing/Print Shop              | 6                 | 6                   | 0                   |
| Public Services                   | 3                 | 2                   | 1                   |
| Librarian, Coordinator            | 4                 | 2                   | 2                   |
| Librarian, Manager                | 26                | 24                  | 2                   |
| Librarian III, Assistant Manager  | 37                | 28                  | 9                   |
| Librarian II                      | 39                | 24                  | 15                  |
| Librarian Pre-Pro                 | 4                 | 3                   | 1                   |
| Technical Training Associate      | 31                | 21                  | 10                  |
| Office Support Asst/Tech Svs Asst | 11                | 10                  | 1                   |
| Senior Customer Rep (Clerk)       | 16                | 10                  | 6                   |
| Bookmobile Operator               | 2                 | 2                   | 0                   |
| Customer Service Reps (FTE's)     | 57                | 42.5                | 14.5                |
| Custodians                        | 12                | 4                   | 8                   |
| Circulation Manager               | 1                 | 1                   | 0                   |
| Tech Processing Manager           | 1                 | 1                   | 0                   |
| Principal Clerk                   | 2                 | 2                   | 0                   |
| Security                          | 19                | 15                  | 4                   |
|                                   |                   | <b>246.5</b>        | <b>78.5</b>         |
| <b>Total</b>                      | <b>325</b>        |                     |                     |

DPL currently has a total of **325 budgeted positions**. Of the total positions, **246.5 are filled, and 78.5 are vacant**. The Human Resources Department is actively recruiting for 18.5 of the 78.5 vacant positions.

| Branch        | Open<br>Positions | Actively<br>Recruiting |
|---------------|-------------------|------------------------|
| Main          | 13                | 12                     |
| Bowen         | 0                 | 0                      |
| Campbell      | 0                 | 0                      |
| Chandler Park | 0                 | 0                      |
| Chaney        | .5                | .5                     |
| Chase         | 1                 | 1                      |

Minutes were approved at the September 15, 2026 Commission Meeting

|                      |             |             |
|----------------------|-------------|-------------|
| Conely               | 0           | 0           |
| Duffield             | 1           | 1           |
| Edison               | 2           | 1           |
| Elmwood Park         | 0           | 0           |
| Franklin             | 2           | 0           |
| Hubbard              | 0           | 0           |
| Jefferson            | 0           | 0           |
| Knapp                | 1           | 0           |
| Lincoln              | 1           | 1           |
| Parkman              | 0           | 0           |
| Redford              | 2           | 1           |
| Sherwood Forest      | 0           | 0           |
| Wilder               | 0           | 0           |
| Douglass             | 1           | 1           |
| Monteith             | 8           | 0           |
| Skillman             | 10          | 0           |
|                      |             |             |
| <b>Total Open</b>    | <b>42.5</b> | <b>18.5</b> |
| <b>*Not Assigned</b> | <b>36</b>   |             |
| <b>Total Vacant</b>  | <b>78.5</b> |             |

(\*36 positions not assigned, locations to be determined; 3 Administrative, 1 Librarian III, 10 Librarian II, 7 TTA, 1 TSA, 14 Clerk)

Approval is requested to accept the Human Resources Report as presented.

### **COMMISSION ACTION**

Commissioner Frierson-Haynes moved approval of the Human Resources report. Commissioner Milton supported.

### **DISCUSSION**

Commissioner Adams asked why are we actively recruiting less than the open positions at branches not impacted by being closed?

Ms. Tiffani Simon, Assistant Director for Human Resources, said that she would refer the question to the Human Resources Director for a response.

Commissioner Adams asked what was the average length of time to interview and fill positions that are actively being recruited?

Ms. Simon replied that the Human Resources Director updated the process and the positions are being filled in a timelier manner.

President Hicks asked Ms. Simon to draft a report that incorporate the questions that were asked at the meeting and send a copy to the Commission.

Minutes were approved at the September 15, 2026 Commission Meeting

**Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Adams           | Yes |
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Milton          | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The motion passed unanimously.

### **COMMITTEE ON BOOKS AND LITERACY**

#### **Library Programming Policy Revision (Information Item)**

The Committee on Books and Literacy conducted a review of the Library Programming Policy to ensure the policy reflects current library practice, supports the Library's mission and strategic priorities, and provides clear guidance regarding the development, delivery, and evaluation of Library programs.

The revision was informed by a review of the existing Detroit Public Library Programming Policy (2014), the American Library Association's Library Bill of Rights, the ALA interpretation 'Library-Initiated Programs as a Resource,' relevant sections of the Staff Programming Manual, existing Library administrative practices, and feedback received during Committee discussion.

#### LIBRARY PROGRAMMING POLICY 2014 Document **Redlined**

~~Text deleted or significantly reworked from original document~~  
**Text moved from original document to Staff Manual**  
**New or revised text**

~~Through program initiatives, the Detroit Public Library aspires to become a vital force for expanding the mind, promoting literacy, developing individuals, engaging the community, embracing diversity, and building a thriving city.~~

#### **(SECTION MOVED TO STAFF MANUAL)**

**The Goals for Library programs include, but are not limited to:**

- **Providing educational, recreational, and entertainment engagements**
- **Engaging the community on issues that impact the community's quality of life**

Minutes were approved at the September 15, 2026 Commission Meeting

- Introducing customers and potential customers to Library resources
- Expanding the visibility of the Library
- Emphasizing the Library's role as a community resource

## **PURPOSE**

The purpose of the Library Programming Policy is to guide Library staff and inform the public about the principles upon which the Library's programming is offered. The intent is to provide a framework for planning the Library's programs in a manner that aligns with the Library's vision and mission, and is cost-effective and beneficial to the community.

## **PRINCIPLES**

The Library supports its mission to facilitate individual growth and enhance the quality of life in Detroit by offering programs that provide opportunities for information, learning, entertainment, and community engagement.

In developing and presenting programs, the Library adheres to the principles of the Library Bill of Rights and its interpretation, "Library-Initiated Programs as a Resource." These principles affirm the Library's role in offering programs that reflect a broad range of ideas and perspectives and uphold intellectual freedom. Library programs do not constitute endorsement of the views expressed by presenters or participants.

## **DEFINITIONS**

- **LIBRARY-SPONSORED PROGRAMS**

Library-sponsored programs are developed and presented by the Library to support its mission, services, and strategic priorities.

- **MEETING ROOMS FOR COMMUNITY USE**

Use of Library meeting rooms by community groups is a service the Library provides to make space available to the public. Programs and activities offered by outside groups are not sponsored, endorsed, or supervised by the Library, and the Library is not responsible for their content. Community use of meeting rooms is governed by the Library's "Meeting Room Use Policy."

## **RESPONSIBILITY FOR PROGRAMS**

Minutes were approved at the September 15, 2026 Commission Meeting

The ultimate responsibility for Library programs rests with the Executive Director, who administers under the authority of the Detroit Library Commission. The Executive Director, in turn, may delegate the authority for program management to the ~~Deputy Director, who oversees this responsibility through designated staff delegates~~ appropriate administrative staff.

#### PROGRAM DEVELOPMENT AND SELECTION

**Library programs are selected and developed by Library staff with consideration of the Library's mission and goals; community needs and interests; available staff, space, and funding; and the aim of providing a balanced range of topics, formats, and audiences over time. Community input, gathered through a customer survey conducted at least annually, helps inform program planning and ensures offerings remain responsive to evolving needs.**

#### CRITERIA FOR SCHEDULING (SECTION MOVED TO STAFF MANUAL)

The following criteria are used in making decisions about program topics, speakers, and accompanying resources:

- Community and Library customers' needs and interests
- Alignment with the Library's vision, mission and strategic directions
- Relationship to Library collections, resources, services and exhibits
- Connection to other community programs, exhibitions or events
- Budget
- Sponsorship
- Historical or educational significance
- Presenter background/qualifications
- Presentation quality
- Availability of program space
- Availability of Library staff

#### GUIDELINES (MOVED TO STAFF MANUAL)

- The Library endeavors to represent a broad spectrum of views in its programs. Topics, speakers and resources should not be excluded because of possible controversy.
- Library-sponsored programs should not be used for solicitation or proselytization, without prior approval.
- Programs may be held on-site at any Library agency, or off-site.

- Programs should not interfere with normal Library operations, if possible. If a program will interfere with normal Library operations, it should be scheduled at such a time and date that the impact is minimized.
- All Library initiated or co-sponsored programs are open to the public. Some may be designed with specific audiences in mind and should be publicized as such.
- Registration may be required for planning purposes or when space is limited.
- All Library initiated or co-sponsored special programs or fund-raising events that require paid tickets must be approved in advance by the Executive Director.
- The Library is committed to ensuring access to all. When possible, reasonable accommodations will be made to enable people with disabilities to attend and participate in Library programs.
- Books and recordings by authors and musicians may be offered for sale to the public during a program featuring the author or musician. Sale of other products at Library programs must be approved in advance by the Executive Director.
- Programming may involve refreshments and food. Use of public funds for refreshments and food must be approved in advance by the Executive Director.
- Programs may be cancelled by the Library for any reason. Cancelled programs are not automatically rescheduled.
- External individuals and organizations partnering with the Library on programs must coordinate marketing efforts with the Library.

## RESOURCES & FEES

The Library utilizes staff expertise and time, facilities, general and restricted funds, the ~~Friends Foundation of the DPL~~, and other resources in developing and delivering programs. In addition, the Library draws upon community resources and partners with other organizations or individuals to present programs. Library staff responsible for specific programs may solicit donations from outside sources, in which case some type of acknowledgement may be noted during the event or in publicity. Formal grant requests should be coordinated through the Director's office. (MOVED TO STAFF MANUAL).

Professional presenters and performers with specialized or unique expertise may be hired as needed. Library staff who present programs do so as part of their regular job and are not hired as outside contractors. (MOVED TO STAFF MANUAL)

**Most Library programs are offered at no cost to participants. In limited circumstances, the Library may charge a participation fee to help offset program-related costs. Any fee must be kept as low as possible, structured to support equitable access, and approved in advance by the Executive Director or their designee.**

## PROGRAM EVALUATION AND COMMUNITY INPUT

Library programs are evaluated to understand their effectiveness and impact. Indicators of program success include attendance and audience satisfaction.

The Library welcomes suggestions and expressions of concern from the public regarding its programs. Ideas and opinions ~~should~~ **may** be discussed initially with a librarian. In addition, customers may use a Customer Service Form available at all Library circulation desks to submit their suggestions.

Suggestions for new Library programs will be evaluated using the standards outlined in this document.

Written requests for review of a past or current Library program may be submitted to the Director of Public Services, who will review the program for consistency with this policy and respond in writing.

~~The following are included in the measurements used to determine the effectiveness of Library programs:~~

- ~~• Attendance~~
- ~~• Audience satisfaction~~
- ~~• Sponsor satisfaction~~
- ~~• Success in connecting attendees to other Library programs and resources~~
- ~~• Success in addressing the needs of the intended target audience~~

~~Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by participants.~~

~~Requests for review of a past or current Library program will be considered in the same manner as requests for reconsideration of Library materials as outlined in the Library's Collection Development Policy.~~

## **DISCUSSION**

Commissioner Williams, Chair, Committee on Books and Literacy (COBL), explained that this was an information only item for the Commission to review. She said that this was the redlined copy that was requested at last month's Commission meeting. Commissioner Williams said that the updated policy included a rationale, as well as the American Library Association guidance and existing practices. She and COBL member, Commissioner Bounds, welcome any questions, feedback or recommendations between now and the September 15, 2026 Commission meeting where the COBL will be seeking approval of the revised Library Programming Policy.

President Hicks asked Commissioner Williams for a summary of changes to the policy.

Commissioner Williams said that the proposed revision is intended to do the following:

- Clarify the distinction between Library-sponsored programs and activities conducted by outside organizations using Library facilities;
- Align the policy with current professional library standards related to intellectual freedom, equitable access, community engagement, and public programming;

Minutes were approved at the September 15, 2026 Commission Meeting

- Establish a clear policy framework that guides program development while allowing operational procedures to be addressed through administrative guidance and staff manuals;
- Strengthen transparency regarding program selection, evaluation, community input, and requests for review.

Commissioner Adams said it was her understanding that the policy was being streamlined to remove procedures. She said that the guidelines, criteria, and goals are things that should possibly stay in the policy or be streamlined.

Commissioner Bounds said that key elements were consolidated in the criteria and goals section with the details pulled out. The specifics can further be discussed.

Commissioner Williams asked that all questions and recommendations regarding the policy be emailed to her.

Commissioner Williams said that the original Library Programming Policy would be included in the Commission documents for the September 15<sup>th</sup> meeting so that the original and revised copy of the policy can be reviewed.

### **COMMITTEE ON BUILDINGS**

#### **Approval to Amend Contract and Exercise First Six-Month Renewal Period with LGC Global Energy FM, LLC for Janitorial Services at Detroit Public Library Branches**

Janitorial services are necessary to maintain clean, safe, sanitary, and welcoming facilities for Library patrons, staff, and visitors. These services support the daily operation of Library facilities and help preserve the condition and appearance of Library buildings while promoting a healthy environment for public use.

LGC Global currently provides janitorial services under the current contract, which was approved by the Detroit Library Commission and executed on July 1, 2024. The current contract term expires on June 30, 2026, and the contract contains one remaining renewal option. Library administration is recommending an amendment to modify the remaining renewal option and permit the final renewal period to be exercised in two six-month increments. The annual contract amount is \$1,113,105.60 which includes a 1% increase from last year's contract amount.

During the current contract term, the Library conducted ongoing performance monitoring through routine facility inspections, management walkthroughs, staff feedback, and a formal vendor performance evaluation process. Feedback received from Library staff identified opportunities for improvement in several service areas, including overall cleanliness, consistency of service delivery, staffing accountability, and attention to high-visibility areas throughout Library facilities.

Minutes were approved at the September 15, 2026 Commission Meeting

In response to these concerns, Library administration met with LGC Global to review performance expectations and discuss corrective actions. Following these discussions and facility walkthroughs,

LGC Global submitted a Performance Improvement Plan outlining specific service enhancements, increased quality control measures, additional supervisory oversight, revised task assignments, enhanced inspection procedures, and other operational improvements designed to address identified deficiencies and improve overall service delivery.

The proposed six-month renewal period will provide the Library with an opportunity to evaluate the effectiveness of the corrective measures, monitor LGC Global's progress, and assess overall performance before determining whether to exercise the remaining six-month renewal period.

Therefore, the DLC Committee on Buildings recommends that the Detroit Library Commission approve and authorize the Finance and Business Office to amend the contract with LGC Global Energy FM, LLC to modify the remaining renewal option and permit the final renewal period to be exercised in two six-month increments. The Committee further recommends approval to exercise the first six-month renewal period for janitorial services from July 1, 2026 through December 31, 2026, in an amount not to exceed \$556,552.80.

### **COMMISSION ACTION**

Commissioner Adams moved approval to contract with LGC Global Energy FM, LLC to modify the remaining renewal option and permit the final renewal period to be exercised in two six-month increments. Commissioner Bounds supported.

### **DISCUSSION**

Commissioner Williams asked why is the contract being renewed instead of canceled if there were concerns about performance?

Commissioner Adams replied that an agreement was reached with LGC Global and after a review of performance, they started to implement a performance improvement plan. We want to see if it is carried forward.

Commissioner Williams asked how long has DPL had a contract with LGC Global and are the concerns recent?

Mr. Antonio Brown, Chief Financial Officer, replied that DPL has had a contract with LGC Global for nearly eight years and the performance concerns are recent.

Minutes were approved at the September 15, 2026 Commission Meeting

Commissioner Bounds asked if there are specific criteria that LGC Global will be evaluated on?

Mr. Brown replied yes. The matrix will be in the contract as to what they agreed to and how often they will be evaluated. Currently, we are on a monthly evaluation process.

**Roll call:**

- Adams Yes
- Bounds Yes
- Frierson-Haynes Yes
- Milton Yes
- Williams Yes
- President Hicks Yes

The motion passed unanimously.

**Approval to Contract with Ameresco for Interior LED Lighting Conversion at Detroit Public Library Branch Locations**

The interior LED lighting conversion project is necessary to improve energy efficiency, enhance lighting quality, reduce maintenance costs, and support the Library's sustainability goals. Replacing existing lighting fixtures with energy-efficient LED technology will provide brighter, more consistent illumination for staff and patrons while reducing energy consumption and extending fixture life. Completion of this work will improve the functionality, safety, and appearance of Library facilities throughout the system and help maintain comfortable and welcoming spaces for the public.

An Invitation for Bid (IFB-TL-2174) was publicly advertised on the Michigan Inter-Governmental Trade Network (MITN) website at [www.bidnetdirect.com](http://www.bidnetdirect.com), beginning March 25, 2026, and remained open until the official bid closing at 2:00 p.m. on May 4, 2026. A total of fifty-five (55) firms downloaded the solicitation documents. Mandatory site visits were conducted at each branch location as part of the procurement process and were attended by six (6) firms.

At the close of the bidding period, three (3) firms submitted responses. The bid results are as follows:

| Vendor                | Address                                               | Bid Amount   |
|-----------------------|-------------------------------------------------------|--------------|
| Ameresco              | 755 West Big Beaver Road, Troy, MI 48084              | \$146,805.37 |
| Electro-Matic Visuals | 23660 Industrial Park Dr., Farmington Hills, MI 48335 | \$217,588.23 |
| Expert Lighting Group | 798 Masters Ct., Rochester Hills, MI 48307            | \$304,882.37 |

Ameresco submitted the lowest responsive and responsible bid, successfully meeting the requirements of the IFB and demonstrated the ability to perform the work in accordance with the project specifications.

Minutes were approved at the September 15, 2026 Commission Meeting

Therefore, the DLC Committee on Buildings recommends that the Detroit Library Commission approve awarding a contract to Ameresco for interior LED lighting conversions at all Detroit Public Library Branches. The contract amount shall not exceed \$176,166.44, which includes the base contract amount of \$146,805.37 and a 20% contingency of \$29,361.07. The contingency is included to address unforeseen conditions, additional work, or project modifications that may be required during the course of the LED lighting conversion project.

### **COMMISSION ACTION**

Commissioner Adams moved approval to contract with Ameresco for interior LED lighting conversions at all Detroit Public Library Branches. Commissioner Milton supported.

### **DISCUSSION**

Commissioner Bounds asked if this was a phase conversion or a complete conversion of the branches?

Mr. Brown replied that this is a full conversion because we are replacing all of our fixtures in our public spaces with this type of LED lighting.

Commissioner Frierson-Haynes asked how long will this project take to complete?

Mr. Brown said that it will probably take 4-6 weeks to complete.

### **Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Adams           | Yes |
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Milton          | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The motion passed unanimously.

### **Approval to Amend Contract and Exercise First Renewal Term with Superior Innovation Solutions, LLC for Brass Surface Cleaning Maintenance at the Main Library**

Brass surface cleaning and maintenance services are necessary to preserve the appearance and condition of the Library's historic brass fixtures and architectural features.

Minutes were approved at the September 15, 2026 Commission Meeting

Regular maintenance helps protect these surfaces from deterioration, maintains their aesthetic appearance, and supports the ongoing preservation of the Main Library facility.

The existing contract, executed on July 15, 2025, provided for a one-time brass cleaning service and did not include provisions for ongoing maintenance or renewal options. Due to the vendor's satisfactory performance and the continued need for these services, the Facilities Department recommends establishing an annual maintenance program.

The proposed amendment will add three (3) optional one-year renewal terms to the contract at an annual cost not to exceed \$27,160.00 per term. The negotiated time-and-material rates shall remain fixed throughout the renewal periods, with no price increases. All other terms and conditions of the original agreement shall remain unchanged and in full force and effect.

Therefore, the Detroit Library Commission (DLC) Committee on Buildings is requesting approval from the Detroit Library Commission to amend the contract with Superior Innovation Solutions, LLC, located at 444 West Willis Street, Suite 101, Detroit, Michigan 48201, to add three (3) optional one-year renewal terms, and exercise the first one-year renewal term for annual brass surface cleaning maintenance services at the Main Library in an amount not to exceed \$27,160.00 for the period of July 1, 2026 through June 30, 2027.

### **COMMISSION ACTION**

Commissioner Adams moved approval to amend contract and exercise first renewal term with Superior Innovation Solutions, LLC for brass surface cleaning maintenance at the Main Library. Commissioner Frierson-Haynes supported.

### **Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Adams           | Yes |
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Milton          | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The motion passed unanimously.

### Approval to Contract with R & G Painting LLC for Interior Painting Services at Detroit Public Library Branch Locations

Interior painting services are necessary to preserve and enhance the appearance of Detroit Public Library branch facilities, protect interior surfaces from normal wear and deterioration, and maintain clean, professional, and welcoming environments for staff and patrons. Completion of this work will improve the overall condition and appearance of branch locations throughout the Library system, extend the life of interior finishes, and support the continued use and enjoyment of these facilities by the public.

An Invitation for Bid (IFB-TL-2175) was publicly advertised on the Michigan Inter-Governmental Trade Network (MITN) website at [www.bidnetdirect.com](http://www.bidnetdirect.com), beginning March 25, 2026, and remained open until the official bid closing at 2:00 p.m. on May 8, 2026. A total of sixty-two (62) firms downloaded the solicitation documents. Mandatory site visits were conducted at each branch location as part of the procurement process and were attended by fifteen (15) firms.

At the close of the bidding period, twelve (12) firms submitted responses. The bid results are as follows:

| Vendor                                     | Address                                     | Bid Amount     |
|--------------------------------------------|---------------------------------------------|----------------|
| R & G Painting LLC                         | 5471 Wentworth Dr., Commerce Twp., MI 48382 | \$223,500.00   |
| Du-All Cleaning, Inc.                      | 35474 Mound, Sterling Heights, MI 48310     | \$245,715.58   |
| KV Painting LLC                            | 3487 Warwick Dr., Rochester Hills, MI 48309 | \$262,500.00   |
| Satisfyed Builders LLC                     | 12344 Indiana St., Detroit, MI 48204        | \$323,272.00   |
| General Painting CO LLC                    | 736 Leinster Rd., Rochester Hills, MI 48309 | \$329,800.00   |
| MPS Company LLC                            | 51205 Fairland Dr., Shelby Twp., MI 48316   | \$352,150.00   |
| Professional Contracting & Consulting Inc. | 16970 West Warren, Detroit, MI 48228        | \$398,900.00   |
| Allied Building Services                   | 1801 Howard St., Detroit, MI 48216          | \$431,045.00   |
| Gandol Inc.                                | 27455 Goddard Rd., Romulus, MI 48174        | \$473,533.00   |
| Decima LLC                                 | 16870 Schaefer Hwy., Detroit, MI 48235      | \$1,149,651.00 |
| Israel Renovations LLC                     | 6459 Cooper, Taylor, MI 48180               | \$1,365,300.00 |
| HJD Property Solutions                     | 2316 3rd, Wyandotte, MI 48192               | \$1,672,891.00 |

R & G Painting LLC submitted the lowest responsive and responsible bid, successfully meeting the requirements of the IFB and demonstrated the ability to perform the work in accordance with the project specifications.

Therefore, the DLC Committee on Buildings recommends that the Detroit Library Commission approve awarding a contract to R & G Painting LLC for interior painting services at Detroit Public Library Branches, excluding Main Library, in an amount not to exceed \$223,500.00.

## **COMMISSION ACTION**

Commissioner Adams moved approval to contract with R & G Painting LLC for interior painting services at Detroit Public Library Branch Locations excluding Main Library. Commissioner Frierson-Haynes supported.

## **DISCUSSION**

Commissioner Frierson-Haynes asked if the painters will start at Main Library first?

Commissioner Adams said that Main Library was excluded.

Commissioner Frierson-Haynes asked how long will this project take to repaint the branches?

Mr. Brown said that it will need to be a coordinated effort because branches may need to close for a couple days to be completed because the entire branch is being painted. It may take 6 – 8 months to complete all of the branches.

Commissioner Frierson-Haynes asked are we doing any painting at Main Library?

Mr. Brown said that we will work over the summer to determine a schedule of when we can appropriately address Main Library for touch-ups. Because other structural work is taking place at Main Library, it would not be feasible to start a full paint job until the other work is completed.

## **Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Adams           | Yes |
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Milton          | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The motion passed unanimously.

## **COMMITTEE ON FINANCE**

### **Approval to Renew Annual Hosting, Software Maintenance, and Support Agreement with Naviant Inc. for Procurement Software for the Detroit Public Library**

The Library utilizes the Naviant/OnBase procurement software system to support procurement operations, workflow management, document routing, and related business processes.

Minutes were approved at the September 15, 2026 Commission Meeting

Continued software maintenance, hosting, and support services are necessary to maintain system accessibility, ongoing software functionality, vendor support, and overall system performance.

The renewal includes annual software maintenance and licensing, enhanced support agreement services, and Software as a Service (SaaS)/hosting fees associated with the Library's current OnBase environment. The agreement also provides continued access to technical support, software updates, and system maintenance services necessary for daily operations.

The renewal pricing is detailed below:

| <b>Annual Total for Hosting &amp; Maintenance</b>                    |                     |
|----------------------------------------------------------------------|---------------------|
| OnBase Licensing Maintenance                                         | \$42,835.65         |
| OnBase Single Sign-On Microsoft Active Directory Federation Services | \$3,116.96          |
| Enhanced Support Agreement (ESA)                                     | \$19,355.79         |
| OnBase SaaS/Hosting Fees                                             | \$62,542.92         |
| <b>Total</b>                                                         | <b>\$127,851.32</b> |

Renewal of this agreement will allow the Library to continue utilizing the existing procurement software system without disruption to procurement and business operations.

Therefore, the DLC Committee on Finance recommends that the Detroit Library Commission approve and authorize the Finance and Business Office to exercise the option to renew the hosting, software maintenance, and support agreement with Naviant, LLC in an amount not to exceed \$127,851.32 for the period of July 1, 2026, through June 30, 2027.

### **COMMISSION ACTION**

President Hicks moved approval to renew annual hosting, software maintenance, and support agreement with Naviant Inc. for procurement software for the Detroit Public Library. Commissioner Williams supported.

### **Roll call:**

- Adams Yes
- Bounds Yes
- Frierson-Haynes Yes
- Milton Yes
- Williams Yes
- President Hicks Yes

The motion passed unanimously.

Minutes were approved at the September 15, 2026 Commission Meeting

### Approval to Purchase a Property Insurance Policy for the Detroit Public Library

The current property insurance policy with Chubb Insurance expires on June 30, 2026.

As is standard in the industry, Alliant took the Library's program to the market this year, as they typically test the market for clients every three years. As a result of the marketing efforts, Alliant was able to secure a competitive renewal quote from Chubb at a 2.08% increase.

It is important to note that the coverage provided by Chubb is the same coverage as offered in the fy2025 – 2026 policy.

Below is a summary of the quotes offered to the Library:

| <b>Property</b>               | <b>2025 – 2026<br/>Chubb</b> | <b>2026 – 20267<br/>Chubb</b> | <b>Annual<br/>Change</b> |
|-------------------------------|------------------------------|-------------------------------|--------------------------|
| <b>Chubb Premium</b>          | \$1,125,719                  | \$1,149,130                   | 2.08%                    |
| <b>Total Values</b>           | \$886,007,371                | \$906,707,778                 | 2.34%                    |
| <b>Rate Applied to Values</b> | \$0.1271                     | \$0.1267                      | -.25%                    |

Therefore, the DLC Committee on Finance is advising the Detroit Library Commission to authorize the Finance and Business Office to renew the property insurance policy with Chubb in an amount not to exceed \$1,149,130. This renewal is for the time period from July 1, 2026 through June 30, 2027.

### **COMMISSION ACTION**

President Hicks moved approval to renew the property insurance policy with Chubb Insurance. Commissioner Adams supported.

### **DISCUSSION**

Commissioner Adams asked what are the limits?

Mr. Brown said that the deductible is \$4,000,000 for each occurrence.

### **Roll call:**

- Adams Yes
- Bounds Yes
- Frierson-Haynes Yes
- Milton Yes
- Williams Yes
- President Hicks Yes

Minutes were approved at the September 15, 2026 Commission Meeting

The motion passed unanimously.

Approval to Renew the Business Auto Insurance Policy for the Detroit Public Library

The Detroit Public Library's (DPL) Business Auto insurance policy with current provider, Citizens Insurance Company of America, expires on June 30, 2026. DPL's insurance broker, Alliant Insurance Servicers recommends a new insurance provider Liberty Mutual.

Auto insurance premiums are up nationwide. The cost to replace vehicles continues to rise, and the technology inside the vehicles is driving costs up further and further. Along with this, distracted driving continues to be a big issue, with factors such as recreational marijuana causing an uptick in activity in Michigan. We are presenting a renewal quote from Citizens and an optional quote from Liberty Mutual.

| <b>Automobile Liability</b>                  | <b>2025-2026</b> | <b>2026 – 2027</b> | <b>Annual Change</b> |
|----------------------------------------------|------------------|--------------------|----------------------|
| <b>Citizens Insurance Company of America</b> | \$53,424         | \$56,483           | 5.72%                |
| <b>Liberty Mutual</b>                        | —                | \$46,198*          |                      |

Deductible - \$1,000; \$1,000 deductible for Mobile Library

\* The reduced cost is based on bundling with General Liability Insurance

Therefore, the Detroit Library Commission (DLC) Committee on Finance is advising the Detroit Library Commission to authorize the Finance and Business Office to purchase the Business Auto insurance policy for the Detroit Public Library from Liberty Mutual Insurance Corporation through Alliant Insurance Services for an amount not to exceed **\$46,198**. The renewal period is from July 1, 2026 – June 30, 2027.

**COMMISSION ACTION**

President Hicks moved approval to renew the business auto insurance policy for the Detroit Public Library. Commissioner Frierson-Haynes supported.

**DISCUSSION**

Commissioner Hicks asked how many vehicles are in DPL's fleet?

Mr. Brown said that DPL have 13 vehicles including the Mobile Library with a \$1,000 deductible per vehicle.

Minutes were approved at the September 15, 2026 Commission Meeting

**Roll call:**

- Adams Yes
- Bounds Yes
- Frierson-Haynes Yes
- Milton Yes
- Williams Yes
- President Hicks Yes

The motion passed unanimously.

**Approval to Renew the Insurance Policy for Directors and Officers for the Detroit Public Library**

The Detroit Public Library's (DPL) Directors and Officers insurance policy with current provider, ACE American Insurance Company, expires on June 30, 2026. DPL's insurance broker, Alliant Insurance Services recommends a renewal with the current insurance provider as there is no change in rate or coverage.

| <b>Directors &amp; Officers</b>       | <b>2025 – 2026</b> | <b>2026 – 2027</b> | <b>Annual Change</b> |
|---------------------------------------|--------------------|--------------------|----------------------|
| <b>ACE American Insurance Company</b> | \$36,268           | \$36,268           | 0.0%                 |

Policy terms:

Liability Limit - \$1,000,000

Deductible - \$100,000.

In addition to covering the actions taken by the Directors and Officers, the policy also covers employment practice liabilities.

Therefore, the Detroit Library Commission (DLC) Committee on Finance is advising the Detroit Library Commission to authorize the Finance and Business office to renew the insurance policy for the Directors and Officers of the Detroit Public Library from ACE/Chubb through Alliant Insurance Services for an amount not to exceed **\$36,268**.

**COMMISSION ACTION**

Minutes were approved at the September 15, 2026 Commission Meeting

Commissioner Adams moved approval to renew the insurance policy for Directors and Officers for the Detroit Public Library. President Hicks supported.

## **DISCUSSION**

Commissioner Bounds asked who was covered under this policy?

Mr. Brown replied that the Commission is covered individually and as an entity. He said all of DPL's exempt administrators that make executive decisions are also covered under this policy.

### **Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Adams           | Yes |
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Milton          | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The motion passed unanimously.

### **Approval to Renew the Fine Arts Insurance Policy for the Detroit Public Library**

The Detroit Public Library's (DPL) Fine Arts insurance with current provider, Lloyd's of London, expires on June 30, 2026. DPL's insurance broker, Alliant Insurance Service recommends a renewal with our current provider as there is no difference in rate or coverage:

| <b>Fine Arts</b>        | <b>2025 – 2026</b> | <b>2026 – 2027</b> | <b>Annual Change</b> |
|-------------------------|--------------------|--------------------|----------------------|
| <b>Lloyds of London</b> | \$23,088.13        | \$23,088.13        | 0.00%                |

Fine Arts Coverage - \$45,000,000  
 Flood - \$45,000,000  
 Earth Movement - \$45,000,000

Deductible - \$1,750

Therefore, the Detroit Library Commission (DLC) Committee on Finance is advising the Detroit Library Commission to authorize the Finance and Business Office to renew the Fine Arts insurance policy of the Detroit Public Library from Lloyd's of London through Alliant Insurance

Minutes were approved at the September 15, 2026 Commission Meeting

Services for an amount not to exceed **\$23,088.13**. The renewal period is from July 1, 2026 – June 30, 2027.

### **COMMISSION ACTION**

President Hicks moved approval to renew the fine arts insurance policy for the Detroit Public Library. Commissioner Milton supported.

#### **Roll call:**

- Adams Yes
- Bounds Yes
- Frierson-Haynes Yes
- Milton Yes
- Williams Yes
- President Hicks Yes

The motion passed unanimously.

#### **Approval to Renew the Insurance Policy for General Liability for the Detroit Public Library**

The Detroit Public Library's (DPL) general liability policy with current provider, Citizens Insurance Company of America, expires on June 30, 2026. The general liability insurance provides broad form coverage for Library properties against bodily injuries and property damage by others. DPL's insurance broker, Alliant Insurance Services received a competitive alternative quote from Liberty Mutual.

General Liability coverage is currently one of the more difficult coverages to place, as judgments, settlements, and overall legal costs are increasing at a rapid rate. There are several factors contributing to this, however the main ones include social inflation, nuclear verdicts, litigation financing, as well as the developing legal climate within the State of Michigan. Even for loss free accounts, we are consistently seeing 10% to 15% premium increases. We are presenting a renewal quote from Citizens and an optional quote from Liberty Mutual.

| General Liability | 2025 – 2026 | 2026 – 2027 | Annual Change |
|-------------------|-------------|-------------|---------------|
|-------------------|-------------|-------------|---------------|

Minutes were approved at the September 15, 2026 Commission Meeting

|                                              |          |            |      |
|----------------------------------------------|----------|------------|------|
| <b>Citizens Insurance Company of America</b> | \$24,552 | \$25,227   | 2.7% |
| <b>Liberty Mutual Insurance Corp</b>         |          | \$26,119 * |      |

### Policy Liability Limits

- Each Occurrence Limit - \$1,000,000
- General Aggregate Limit - \$2,000,000
- Personal & Advertising Injury Limit - \$1,000,000
- Damage of Rented Property - \$100,000
- Medical Expense Limit - \$10,000 (per person)

Deductible - \$0

\*The pricing if bundled with the Business Auto Insurance Policy

Therefore, the Detroit Library Commission (DLC) Committee on Finance is advising the Detroit Library Commission to authorize the Finance and Business office to purchase the insurance policy for general liability for the Detroit Public Library from Liberty Mutual Insurance Corp. through Alliant Insurance Services for an amount not to exceed **\$26,119**. The renewal period is from July 1, 2026 – June 30, 2027.

### COMMISSION ACTION

President Hicks moved approval to renew the general liability insurance policy for the Detroit Public Library. Commissioner Milton supported.

### Roll call:

- Adams Yes
- Bounds Yes
- Frierson-Haynes Yes
- Milton Yes
- Williams Yes
- President Hicks Yes

The motion passed unanimously.

### Approval of the Routine Finance Report

Minutes were approved at the September 15, 2026 Commission Meeting

The following accounts have been examined and found correct by the staff of Business and Financial Operations and ratification of payment is recommended.

**Detroit Library Commission  
Committee on Finance  
June 2026 Commission Report  
May 2026 Expenses  
SUMMARY**

The following accounts have been examined and found correct by the staff of Business and Financial Operations and ratification of payment is recommended.

| <b><u>Summary of Expenditures</u></b>                             |                                                           |                          |                       |
|-------------------------------------------------------------------|-----------------------------------------------------------|--------------------------|-----------------------|
| <b><u>PUBLIC FUNDS</u></b>                                        |                                                           |                          |                       |
| <b>PAYMENTS PROCESSED BY CITY OF DETROIT:</b>                     |                                                           |                          |                       |
| 1. Total Payroll                                                  | May 2026                                                  |                          | \$1,701,054.52        |
| 2. Total Vouchers-processed on FUSION                             | After 3/13/2020 listed by invoice number & date processed |                          | \$913,138.54          |
| 3. FY2026 Annual Retiree Supplement                               |                                                           |                          | \$0.00                |
| 4. FY2026 General Retirement System                               |                                                           |                          | \$0.00                |
| 5. FY2026 Central Staffing Services                               |                                                           |                          | \$0.00                |
| 6. FY2026 Hybrid Pension Payment                                  |                                                           |                          | \$0.00                |
| 7. FY2026 VEBA                                                    |                                                           |                          | \$0.00                |
| 8. FY2026 Debt Service Interest for 2014B(1) & 2014B(2) Notes     |                                                           |                          | \$0.00                |
| <b>Total processed by City of Detroit</b>                         |                                                           |                          | <b>\$2,614,193.06</b> |
| <b>PAYMENTS PROCESSED BY DPL:</b>                                 |                                                           |                          |                       |
| 1. Public Funds/Comerica checking                                 | Checks                                                    | NONE                     | \$0.00                |
| 2. Branch & Main Checking account                                 | Checks                                                    | 10501-10546, 10001-10033 | \$75,840.85           |
| 3. Branch & Main Checking account Electroinic Fund Transfer (EFT) |                                                           | Paid 5/08/2026           | \$3,014.22            |
| <b>Total processed by DPL</b>                                     |                                                           |                          | <b>\$78,855.07</b>    |
| <b>Grand Total</b>                                                |                                                           |                          | <b>\$2,693,048.13</b> |

| <b><u>Summary of Expenditures</u></b>                            |  |        |             |                     |
|------------------------------------------------------------------|--|--------|-------------|---------------------|
| <b><u>Restricted/Designated Funds</u></b>                        |  |        |             |                     |
| 1. Burton Endowment Checking                                     |  | Checks | NONE        | \$0.00              |
| 2. O'Brien Checking                                              |  | Checks | 5144        | \$210.00            |
| 3. Programs & Gifts Checking Account                             |  | Checks | 3094 - 3095 | \$171,645.18        |
| <b>Grand Total</b>                                               |  |        |             | <b>\$171,855.18</b> |
| <b>Programs &amp; Gifts Checking Account:</b>                    |  |        |             |                     |
| Final payment for LBPH Customer Appreciation luncheon - 5/7/2026 |  |        |             | \$607.02            |
| To transfer WC delinquent tax (March 2026) EFT to General Fund   |  |        |             | \$171,038.16        |
|                                                                  |  |        |             | <b>\$171,645.18</b> |

| <b><u>Credit Card Expenditures</u></b>                         |                   |
|----------------------------------------------------------------|-------------------|
| 1. Executive Director                                          | \$ -              |
| 2. Executive Director's Office-used for general office purpose | -                 |
| 3. Chief Financial Officer                                     | -                 |
| 4. Human Resources Department                                  | 45.00             |
| 5. Marketing Department                                        | 2,294.18          |
| 6. Technical Services                                          | 303.33            |
| 7. Facilities Department                                       | 2,477.01          |
| 8. Information Technology                                      | 150.39            |
| 9. Procurement                                                 | 529.09            |
| 10. Security                                                   | 855.63            |
| 11. Public Services                                            | 2,404.97          |
| <b>Grand Total</b>                                             | <b>\$9,059.60</b> |
| <b>NOTE: These are April 2026 Credit Card purchases</b>        |                   |

Minutes were approved at the September 15, 2026 Commission Meeting

**COMMISSION ACTION**

President Hicks moved approval of the routine finance report. Commissioner Williams supported.

**DISCUSSION**

Commissioner Frierson-Haynes is there a reason we would purchase a refrigerator from Amazon as opposed to Home Depot?

Mr. Brown replied it was probably cheaper.

Commissioner Frierson-Haynes asked why did Xerox bill DPL twice in the same month for copier maintenance at Main Library?

Mr. Brown said that it was for the copiers in the Executive Director's office and in the Business and Finance office.

**Roll call:**

- |                   |     |
|-------------------|-----|
| ➤ Adams           | Yes |
| ➤ Bounds          | Yes |
| ➤ Frierson-Haynes | Yes |
| ➤ Milton          | Yes |
| ➤ Williams        | Yes |
| ➤ President Hicks | Yes |

The motion passed unanimously.

**OLD BUSINESS****Distribution of I-Pads for Commission Use at Meetings**

The I-Pads were assigned to each Commissioner at the end of the meeting. They are only to be used at the Commission meetings to review meeting documents and will remain at the library after each meeting.

### Monteith Library Update

President Hicks asked for a quick update on the Monteith Library.

Mr. Brown reported the following updates at Monteith Library:

- Parapet wall repaired
- Partial roof replacement will start the week of June 22, 2026
- Secured and signed contract for the flooring in the children's section
- Restoration of plaster is ongoing
- Boiler has been replaced

President Hicks said that he did not want to give a specific date as to when Monteith Library will open because the work is ongoing.

Ms. Gwendolyn Peoples, an advocate for Monteith Library and member of the Jefferson/Chalmers community, asked for a copy of what has been completed and what will be completed at Monteith Library so that she can report back to the community.

President Hicks said that there have been some rumblings coming out of the City of Detroit and we are currently investigating the rumblings.

Ms. Peoples asked what kind of rumblings?

President Hicks said that we received a letter from the City of Detroit raising the question about incrementally opening Monteith Library. We are investigating this matter to determine if there will be any complications in the City of Detroit issuing the Monteith Library a certificate of occupancy.

President Hicks said that we are still in the process of trying to talk to someone at the City of Detroit to address this matter.

Ms. Peoples said that on the behalf of those in the Jefferson/Chalmers community, there are naysayers who don't believe that a library should be in our area. That is the dark side of the community. She said that Monteith Library is located in an isolated area, however, it is not surrounded by thugs and hoodlums. The community that is still there should be able to enjoy the benefits of having a library.

President Hicks said that the actions of the Commission show they agree that a library should exist in that area and there are things that need to be worked out.

Ms. Peoples thanked the Commission and all those who have supported reopening the Monteith Library.

Minutes were approved at the September 15, 2026 Commission Meeting

### Knapp Library Update

President Hicks asked for a quick update on the Knapp Library.

Mr. Brown reported that Knapp Library is closed due to the boiler system rupturing.

In the process of replacing the boiler system, the floors were damaged and exposed asbestos. We are now removing the old flooring and preparing to put down new flooring.

Mr. Brown said that a plan for restoration at the Knapp Library will be presented to the Commission for consideration.

Commissioner Frierson-Haynes asked about the damaged flooring in the Children's section at Main Library?

Mr. Brown said that the damaged tiles have been replaced.

### **NEW BUSINESS**

Commissioner Bounds asked for an update on the project of consolidating DPL's policies into a readable format.

Mrs. Mondowney said that DPL's Executive Leadership Team is reviewing the project process for agreement on how to move forward to present to the Commission.

Commissioner Bounds asked if something would be provided to the Commission at the September 15, 2026 meeting?

Mrs. Mondowney replied yes.

Commissioner Williams thanked the staff at Main Library for hosting the Detroit Public Schools Community District's first oratorical and essay contest at the end of May 2026. Students walked away with about \$800 in prizes. Essays were displayed in Main Library's Teen H.Y.P.E. center.

President Hicks thanked the staff and the public for attending the evening Commission meeting at the Wilder Library.

### **ADJOURNMENT**

Commissioner Milton moved to adjourned. Commissioner Adams supported.

The meeting was adjourned at 7:28 p.m.

Minutes were approved at the September 15, 2026 Commission Meeting